

# Hospitality for the Half Moon

1. Plan snacks for the evening and buy necessary food.
  - Bring 1 Qt. Quart of milk
  - Bring lemons and four trays of ice cubes for water
2. Arrive around 6:30.
3. Check both restrooms and refresh if necessary.
4. Plug in water for tea, ½ pot (on window sill).
5. Make one large pot of coffee.
  - Coffee is either in freezer or in cabinet over coffee pot.
  - Plug in by 6:45, it takes about 20 minutes to brew
6. There are baskets, trays and plates for food at the studio.
7. Napkins and small paper plates are in cabinet under microwave.
8. There are two glass pitchers in the cabinet on the fire place wall in the kitchen. Fill with water, ice cubes, and sliced lemons and put on counter with glasses.
9. Set coffee cups, sugar, milk and stirrers on table.
10. Set wine glasses on counter on the left side of the sink.
11. Clean up after intermission.

## Notes:

I keep some of the snacks off to the side and put out right before intermission.

There are dish cloths and towels in the drawer to the left of the sink.

Dish soap and pan are under the sink.

THANK YOU!